

WEST WINDSOR WATER/WASTEWATER COMMITTEE

MINUTES OF SEPTEMBER 28, 2012

KICK-OFF MEETING BROWNSVILLE SEWER SYSTEM FACILITY PLANNING PRELIMINARY ENGINEERING STUDY

Chairman Keiller called the meeting to order at 9:30 AM. Attending the meeting were Committee members, Glenn Seward, Barbara Truex and Al Keiller; Tom Joslin representing the State of Vermont; Ted Seigler; and Joe Duncan and Kevin Camara of Aldrich and Elliott.

The purpose of the meeting was to kick off the facility planning preliminary engineering study for a potential Brownsville sewer system. Joe and Kevin reviewed the scope, initial sewer service area and project schedule, with discussion from the Committee and participation by Messrs. Joslin and Seigler.

Conclusions and observations:

1. The West Windsor Water/Wastewater Committee will continue its role of overseeing the study on behalf of the Select Board
2. Kevin will lead the fieldwork, assisted by Nate Pion of A & E.
3. The total scope of services is \$64,000, which includes \$40,400 for the facility planning, \$6,900 for the Route 44 Pump Station and Forcemain investigation, \$4,600 for the subsurface investigation, and \$12,100 for the permit review. The total scope of services (\$64,000) is eligible for funding under the Clean Water State Revolving Fund loan at 0% for 5 years.
4. The focus will be on the "Core Service Area" in the Village as defined in A & E's earlier feasibility study, but the overall study area for capacity purposes will be expanded to include the entire area zoned as "Primary Growth Village—1 acre."
5. They will start fieldwork now, with the expectation that fieldwork will be completed by Thanksgiving, with report wrap up in January. This will allow time to bring the results forward to the March 2013 Town Meeting.
6. A note will be sent out to property owners in the Core Service Area by Glenn to advise them of the study timing and process (test borings, house inspections and other activities will be occurring).
7. The work will take into account the anticipated purchase of the Resort sewer system, as this process hopefully moves forward during the period of the study.
8. Archeological, wetlands, and rare species reviews will be part of the scope of the work.
9. The next meeting is scheduled for 9:30 AM, November 29, 2012.

The meeting was adjourned at 11:15.