

**Draft minutes, West Windsor Utilities Advisory Committee Meeting by teleconference, November 24, 2014
4 p.m.**

Present: committee members Glenn Seward, John Bossen, Mary Vitullo, Jeff May, Jim Bonney, Ralph Bailey, and clerk Connie May.

Meeting called to order.

Changes or additions to agenda: Cell phone tower documents.

Public comment: No public present.

Water system update: Negotiations between Town and MFW on-going. MFW's latest proposal with associated conditions deemed unacceptable by Town. Purjes presented alternative proposal which Town is considering.

Cell phone tower: Purjes has indicated that he will provide information on cell-phone tower down the road as negotiations proceed. Confirmation of group feeling that it is important to know what the responsibilities are, and the advantages and disadvantages of such.

Answers to questions on water system: We should have more answers soon on progress of negotiations; we have limited time to utilize funding sources to make purchase happen. Special meeting of committee will be called when more information forthcoming.

Financial status and tax-sale status: Money market account has \$153,182.13. Checking account has \$11,331.45. Current receivables = \$81,621.50. Recent bills just went out for \$58,820. Old receivables = \$13,534. Seven liens on properties; owners living up to payment obligations. No tax sales pending.

Disconnect, Cunningham Building: Motion: To table MFW's request to disconnect building until new proposal for acquisition is processed. Seconded. Discussion: Curb stop was buried 14 feet underground, under building's deck. No internal valve in building to turn off water. Curb stop was dug up and closed, because building lost power when transformer removed with one of ski lifts, and water pipes might have frozen. (The connection between that transformer and Cunningham's power was unknown at that time.) Building now dormant: no water, no sewer. Motion passed unanimously.

Maintenance items: Drain line on pump station road comes out into Route 44 ditch, allowing storage tanks to empty. Drain line not in sight; needs to be dug out to locate, though further work to that road will be done in the future as part of sewer drainage project. Guesstimate cost to locate drain line \$500 or less. Motion: To approve this expenditure. Seconded. No discussion. Motion passed unanimously.

We need also to identify location of all manholes before snow season begins. Hasn't been done in a while. Dennis Brown can help this process. Glenn will donate some metal posts to mark manholes. Guesstimated cost of this project is \$250 or less. Motion: to approve this expenditure. Seconded. No discussion. Motion passed unanimously.

Other business: Next regularly scheduled meeting Monday, December 15th by teleconference. Rate discussions for year will occur mid-December. Major projects for this year accomplished. Establishment of rates for next year will include consideration of projects identified in Engineering Report.

Adjournment: Motion made to adjourn. Seconded. No discussion. Motion passed unanimously.