

## WEST WINDSOR SELECTBOARD

Draft Minutes  
September 28, 2011

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 7:30 AM.
- 2) Changes or additions – zoning bylaws (if time permits), letter from Tracey Dugdale, 4<sup>th</sup> of July update, Sacuk/Drost culvert, fire department, roads, trails, ski area, legality of articles in the floodplain, Coakley litigation
- 3) Executive Session: Consider covered bridge bids – **Glenn moved to go into Executive Session to discuss contract issues. Bruce seconded the motion, which passed unanimously.** After discussion, **Glenn moved to come out of Executive Session. Bruce seconded the motion, which passed unanimously.** Glenn said the Selectboard has reviewed proposals for the repair/replacement of the Bowers covered bridge from Wright Construction, Barns & Bridges, Daniels Construction, Alpine Construction and Miller Construction, ranging from a high of \$289,500 to a low of \$149,800. Given the town's comfort level with Miller Construction as a reputable bridge contractor and their inclusion of a West Windsor resident in the project, **Glenn moved to accept the \$165,000 bid by Miller Construction. Bruce seconded the motion, which passed unanimously. Glenn also moved to accept the proposal by Miller Construction to replace the north abutment for \$80,000. Tom seconded the motion.** Bruce asked if we want to leave the north abutment as is or replace it. Glenn said he would be more comfortable replacing the abutment before putting that much money into the bridge. Glenn said we could get an engineering evaluation of the abutment. Tom asked about raising the bridge a couple of feet. Glenn said he will talk to Miller about that, the stone shelf, and an evaluation of the abutment. Glenn said if the abutment is evaluated by an engineer and found deficient, maybe FEMA would fund the replacement. Bruce said he will arrange for an evaluation. Tom said the north side has washed out in the past. **Glenn called for a vote on the motion, which passed unanimously.**
- 4) Disaster Relief Fund – Glenn said he met with Elvin Kaplan, Win Johnson and Arthur Steinberg earlier this week; they will meet again on Monday to come up with a plan for raising more money and for distributing the money already raised.
- 5) Other Business – FEMA: Glenn said he met with a FEMA representative, an AOT representative and Tom Kennedy yesterday. Glenn said FEMA's initial effort is to gather data on debris removal and emergency work. Glenn said FEMA may cover the dumpsters under debris removal but they're going to get back to us on that. Emergency work is work involved in getting people from Point A to Point B that is not part of a permanent fix. Glenn said having a bulldozer go up Rush Meadow Road to open it up is emergency work but depositing gravel is permanent work because we're not going to take that gravel back out. Glenn said the temporary culvert on Dugdale Road is emergency work because that culvert is going to come out. Glenn said emergency work is reimbursed at 75% and permanent work is reimbursed at 90%. Glenn said emergency dispatch, checking on people, and pumping out basements is also covered under emergency work so we need that information from Jim Kenyon by October 6<sup>th</sup> when the FEMA representative returns. Fire Station: Glenn said they also spoke at length about the fire station's foundation, water, sewer, and vulnerability to future flooding. Glenn said the governor is announcing

an initiative to deal with this type of situation today but the FEMA representative said he would have to check with someone higher up. Tom said he checked on Pre-disaster grants from FEMA and fire stations are not eligible. Tom said the fire department is waiting to hear from the insurance adjuster but it is his understanding that the Vermont League of Cities and Towns is estimating the damage at \$250,000 and was supposed to send an initial check for \$75,000 yesterday. Bruce said that would be enough to have a conversation about moving the fire station out of the floodplain but, obviously, it would have to go before the voters. Bruce suggested investigating federal and state grant funding. Tom said the building has been cleaned out, the mold prevention done, and the furnace repaired so the trucks can be stored there this winter but the membership is not comfortable having meetings there because it's been dusty and moldy, and there's no water or sewer. Bruce said we could have someone come in and test it to make sure it's clean. Tom said the septic tank is going to be used as a holding tank and the back of the building has been stabilized. Bruce said there is funding from FEMA to cover some of those costs. Glenn said excess material from the Harrington Road project can be used as fill for the fire station. Glenn said, according to FEMA, a contractor has to estimate how much it's going to cost to repair the dam behind the fire station. However, Glenn said, the resort appears prepared to proceed with repairing the dam even though, according to Jim Kenyon, it belongs to the fire department. Glenn suggested that the fire department agree to allow the resort to fix the dam. Bruce agreed. Bruce asked about permits. Glenn said they are assuming that they can proceed with emergency repairs to a water supply. According to Glenn, Stream Alteration Engineer Todd Menees said that, if they're going to repair it, they should do it now. Brook Road: Glenn said the Brook Road project is going very well. Drost/Sacuk culvert: Glenn added that the culvert near the Drost/Sacuk residence was raised by one foot several years ago and, according to Claudia, the result was an increase in the amount of water across the road. When Claudia raised the issue with Todd Menees, he said the town would have to consult with Wetland Ecologist Rebecca Chalmers before lowering the culvert to its original depth because doing so would increase the flow out of the wetland. Glenn said Rebecca is okay with it conceptually but she wants to see a map before she officially approves it. Glenn said he met with Trevor Starr from the Agency of Transportation on Saturday and they looked at the Bowers Bridge, Wardner Road, and Dugdale Road sites. Glenn said the state is going to do hydraulic studies for all three areas. Glenn said the Dugdales are happy with whatever the town wants to do. There was a question about whether the right-of-way needs to be moved. Glenn said the Town Attorney suggested having the right-of-way surveyed and recorded. Brownsville-Hartland Road: Glenn said it appears that repair work on the Brownsville-Hartland Road will be covered by FEMA but we do need a letter from Vanasse Hangen Brustlin, Inc. indicating their opinion, as well as an estimate from a contractor. Bruce said he will forward the proposal from GeoDesign to Glenn. Glenn said he is concerned that it can't wait until next year and suggested soliciting bids. Bruce asked if we need a design. Glenn said he would welcome that. Glenn noted that the crack has moved.

- 6) Other Business – Town Forest parking lot: Bruce asked if Mike Spackman could repair the water bars on the access to the town forest parking lot. Glenn said he will ask Mike if he can do that. Trail System: Glenn said he met with Rebecca Chalmers to review possible wetland issues related to the recreational trail system. According to Glenn, she has no concerns and will send us an email to that effect. Correspondence from Tracey

Dugdale: Glenn noted Tracey's email expressing concern about parking for the Vermont 50 around the intersection of Kings Highway and Silver Hill. Glenn said he would like to assure Tracey that her concerns will be addressed when the public assembly permit application for the event is considered next year. Tom and Bruce agreed. Bruce said he forwarded Tracey's email to the event organizer, Mike Silverman. Bruce suggested requesting a parking sketch with next year's application. Glenn added that the event organizers may need to have the Sheriff or some volunteers in charge of parking.

Greenall trail agreement: Glenn said the Greenalls have asked the town to sign a simple trail agreement while they work on an easement with the Upper Valley Land Trust. Glenn said he has reviewed the proposed agreement with the Town Attorney and has no problem signing it. **Tom made a motion authorizing the Chair to sign on behalf of the Selectboard. Bruce seconded the motion, which passed unanimously.** Coakley: Glenn said Mr. Coakley inquired about removing stone from his property. Glenn said, after discussing it with the Town Attorney, he agreed that it would be okay if the stone is removed during normal business hours and Mr. Coakley does not charge for it because charging for it would make it a mining operation. Storing materials in the floodplain: Glenn said he also asked Matt about drafting a regulation prohibiting the storage of materials in the floodplain. Glenn said Matt is going to look into it. Bruce suggested language strongly encouraging farmers not to store material in the floodplain. Health insurance options: Glenn summarized yesterday's meeting with Tonya Chambers from VLCT. Glenn said it looks like the best option is a high-deductible plan coupled with a health savings account (HSA) and some contribution by the town into the HSA. Glenn said he will scan the information presented and send it to Bruce. Glenn said he thinks the question is, if the Selectboard decides to go with an HSA, how much can the town contribute and still realize some savings. Bruce said he likes the idea conceptually. Glenn said Tonya has asked the Selectboard to make a decision as soon as possible. The Selectboard agreed to meet on Tuesday, October 18<sup>th</sup> at 7:30 AM to discuss both health insurance and zoning regulations.

- 7) Sign Town Clerk's orders – The Selectboard signed the Town Clerk's orders.
- 8) Adjourn – **Bruce moved to adjourn at 8:38 AM. Glenn seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison