

## WEST WINDSOR SELECTBOARD

Draft Minutes  
September 25, 2013

Present: Glenn Seward, Tom Kenyon, Cathy Archibald

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 8:00 AM.
- 2) Public Comment – Tom said he has been asked whether the town is inviting the school board to its budget meeting. Glenn said he would be happy to invite the school board. Glenn said he is going to put posters up also.
- 3) Consider amending contract for engineering work for Hotel Road spur – Glenn said the project has evolved to the point where all parties agree that it is prudent to include the electrical engineering so the contract increased by \$1,300 to a total of \$10,200. Glenn said the three parties served by the Hotel spur will be responsible for the payment of this contract. Specifically, Glenn said, Orange Lake will be responsible for 84.87%, Snowdance will be responsible for 1.43%, and Windsor House will be responsible for 13.7%, so there will be no exposure for the town. **Glenn moved to accept the contract from Aldrich & Elliott dated September 23, 2013 for the total amount of \$10,200. Tom seconded the motion, which passed unanimously.**
- 4) Sign Town Clerk's orders – **Tom moved to sign the Town Clerk's orders. Glenn seconded the motion, which passed unanimously.** Cathy said she'll run a year-to-date budget on September 30, 2013. There was discussion about the upcoming budget meeting, which the Selectboard hopes will be well attended.
- 5) Other Business – Paving: Tom said he thought some of the library paving was going to be paid for from the Paving Fund. Glenn said he doesn't remember the specifics but some of it was going to come out of the Paving Fund. Glenn said he'll ask Martha to look at the minutes. Tom noted that the library's computer was damaged by lightning. Personnel matters: Tom said there are some issues that need to be discussed in executive session at the October 7<sup>th</sup> meeting.
- 6) Adjourn – **Glenn moved to adjourn at 8:15 AM. Tom seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison