

## WEST WINDSOR SELECTBOARD

Draft Minutes  
October 6, 2014

Present: Glenn Seward, Tom Kenyon, Bruce Boedtger, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 6:30 PM.
- 2) Changes or Additions – Tom would like to discuss some proposed tree work and, regarding #8 on the agenda, Tom said it's an application, not a transfer.
- 3) Sign Town Clerk's orders – **Tom moved to sign orders. Bruce seconded the motion, which passed unanimously.**
- 4) Town Clerk/Treasurer's Report – None
- 5) Announcements/Public Comment – Tom said the Historical Society is looking into expanding the state historic district based on an 1859 map. Tom said the map will be based on historic sites, not the preservation of architecture. Glenn said that sounds good. Bruce asked if doing that will invite state regulation. Tom said it hasn't so far. Tom said the Historical Society is deliberately not making it a national historic site because they focus on architecture.
- 6) Road Closure request for Thanksgiving 5K race: Edge Fitness Center – The request would involve closing Hotel Road, Route 44 and Brook Road. Bruce asked if the Fitness Center is going to contract with the Sherriff's Department. Martha said they have not filed an application for a public assembly yet; they wanted to find out how the Selectboard feels about closing the roads first. The Selectboard agreed that they are okay with closing the road if the Sherriff's Department is controlling traffic but a public assembly application will have to be filed.
- 7) Consider adopting state education property tax resolution – Glenn suggested that he discuss it with the School Board and put it on the agenda for the next regular meeting. Bruce and Tom agreed.
- 8) Ratify approval of application for a liquor & tobacco license for the Brownsville General Store – **Glenn moved to ratify the approval of that application, which was signed at the Selectboard's October 3<sup>rd</sup> meeting. Bruce seconded the motion, which passed unanimously.**
- 9) Discuss and act on matters concerning resort property acquisition – Glenn said there's nothing to act on. Glenn said the MOU is in the hands of Chris Dugan (Attorney for MFW), the lease is being reviewed for the town by Attorney Paul Giuliani, and the trail easement agreement is being edited by TPL Attorney Denise Milane.
- 10) Discuss and consider signing Memorandum of Understanding (MOU) related to trail easements and resort property acquisition – Glenn said he will call a special meeting as soon as he knows that the MOU is ready to sign.
- 11) Brownsville-Hartland Road culvert replacement update – Bruce said the project should be done by October 15<sup>th</sup>. Tom said people are turning around in the Kapuscinski's driveway and causing damage. Tom suggested a load of hardpack when the project is done. Bruce said he thinks Daniels Construction will take care of it. Glenn asked Bruce if he has contacted Kaitlin O'Shea at the State Historic Preservation Office. Bruce said no and agreed to email her. Bruce suggested sending a note of appreciation to Marty Abair for her prompt response to our application for an Army Corps permit.

- 12) Bowers Bridge update – This item was passed over.
- 13) Bible Hill Road relocation update – Glenn said Todd Menees looked at it and was comfortable with the town's plans. Glenn added that we won't get anything in writing until we apply for a permit.
- 14) Status of Act 250 amendment for work on trail network – Bruce said he, Jim Lyall and Katharine Otto worked through the application and Katharine should have a draft available in a couple of days. Bruce said signatures are needed from Orange Lake and MFW Associates. Bruce asked how many copies we need to submit. Martha said she thinks we only need to submit one copy. Glenn agreed.
- 15) Village sewer update – Glenn said Winslow Ladue from Facilities Engineering and Nathan Cleveland from the Vermont Community Development Program have been in touch about the CWSRF financing. Glenn said the environmental review is done. Martha said Joe Duncan is waiting for Scott Dillon to sign off on the review so the town applied for an extension of time to meet the grant award conditions since the deadline is next Monday. Glenn said Joe Duncan is going to provide the dates for the survey work, at which point we should notify village residents that there will be survey crews around. Tom said the Library Trustees have asked a local contractor to design a restroom for the library. Tom added that the school water supply needs to be connected to the Library.
- 16) Police report – Glenn said he does not have the report. Tom complimented the Windsor Police Department on their response to a recent incident. Glenn noted that an inmate escaped from the prison earlier today.
- 17) Tree Warden's report – Tom said Ted Knox and Rice Tree are both going to take down some trees in the town right-of-way.
- 18) Sheddsville Cemetery – Tom suggested that the Selectboard do a site visit. Tom said there are some cemetery plots in wetland areas and those plots should be eliminated. Tom also suggested changing the spacing of lots.
- 19) Other Business – Paving: Tom said some additional paving was done on Holbrook Hill and at the intersection of Sheddsville and Brownsville-Hartland Road. **Tom moved to approve the additional paving. Glenn seconded the motion, which passed unanimously.** Martha asked if they're going to pave over the new culvert. Glenn said yes; they will come back to do that.
- 20) Approve Minutes – Tom asked to have the minutes indicate at the top if the meeting was continued. September 3<sup>rd</sup> & 4<sup>th</sup>: **Glenn moved to approve the minutes of September 3<sup>rd</sup> and 4<sup>th</sup> as written. Bruce seconded the motion, which passed unanimously.** September 5<sup>th</sup> & 8<sup>th</sup>: **Glenn moved to approve the minutes of September 5<sup>th</sup> and 8<sup>th</sup> as written. Tom seconded the motion, which passed unanimously.** September 6<sup>th</sup>: **Glenn moved to approve the minutes of September 6<sup>th</sup> as written. Bruce seconded the motion, which passed unanimously.** September 7<sup>th</sup>: **Bruce moved to approve the minutes of September 7<sup>th</sup> as written. Glenn seconded the motion, which passed unanimously.** September 8<sup>th</sup>: **Glenn moved to approve the minutes of September 8<sup>th</sup> as amended. Bruce seconded the motion, which passed unanimously.** September 9<sup>th</sup>: **Glenn moved to approve the minutes of September 9<sup>th</sup> as written. Bruce seconded the motion, which passed unanimously.** September 10<sup>th</sup>: **Tom moved to approve the minutes of September 10<sup>th</sup> as written. Glenn seconded the motion, which passed unanimously.** September 11<sup>th</sup>: **Glenn moved to approve the minutes of September 11<sup>th</sup> as written. Bruce seconded the motion, which passed unanimously.** September 12<sup>th</sup>: **Glenn moved to**

**approve the minutes of September 12<sup>th</sup> as written. Bruce seconded the motion, which passed unanimously. September 13<sup>th</sup>: Bruce moved to approve the minutes of September 13<sup>th</sup> as written. Tom seconded the motion, which passed unanimously. September 16<sup>th</sup> – 19<sup>th</sup>: Bruce moved to approve the minutes of September 16<sup>th</sup> – 19<sup>th</sup> as written. Glenn seconded the motion, which passed unanimously. September 22<sup>nd</sup>: Glenn moved to approve the minutes of September 22<sup>nd</sup> as written. Bruce seconded the motion, which passed unanimously. September 29<sup>th</sup>: Tom moved to approve the minutes of September 29<sup>th</sup> as written. Glenn seconded the motion, which passed unanimously.**

- 21) Anticipated executive session to consider tax appeal settlement proposal (1 V.S.A. §313(a)(1)) – **Tom moved to go into Executive Session to discuss a tax appeal. Bruce seconded the motion, which passed unanimously. After discussion, Glenn moved to come out of Executive Session. Bruce seconded the motion, which passed unanimously. Tom moved to authorize the Chair to discuss the matter with the Listers. Bruce seconded the motion, which passed unanimously. Tom moved to include the issue on the agenda for the Selectboard’s next regular meeting. Glenn seconded the motion, which passed unanimously.**
- 22) Adjourn – **Glenn moved to adjourn at 7:09 PM. Tom seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison