

WEST WINDSOR SELECTBOARD

Draft Minutes
November 30, 2011

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Susan Hines, Annie Burke, Hal Pyke, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 8:00 AM.
- 2) Changes or Additions – police protection
- 3) Review appraisal firm recommended by Listers – Hal said the Listers have received four proposals from appraisers and have interviewed each of them. Hal said they are having difficulty contacting references. The Listers gave the Selectboard a chart summarizing the work that each appraiser proposes to do and the amount each would charge. Hal pointed out the differences among the proposals. Hal said the Listers would like to purchase a new Apex sketching program for \$195 if they are going to do all the sketches themselves. Glenn asked which appraisers have experience with ski areas. Hal said they all have some experience; three have worked with Ludlow, which includes Okemo. Bruce noted that some of the appraisers have indicated that they will do the sketches and asked if that's a factor. Hal said it could be if there are a lot of sketches. Annie said she doesn't think there will be many sketches. Tom asked if there would be a conflict between West Windsor Town Agent Matt Birmingham and Rockwood due to the high number of appeals in Ludlow where Matt represented many property owners and Rockwood represented Ludlow. Hal said the Listers can ask Matt about that. Tom asked the Listers if they will be able to work well with all of the candidates. Hal said yes. Tom asked about the condominiums. Hal said they are going to try to look at every condo. Annie said the Listers are not ready to make a recommendation until they finish checking references.
- 4) Repairs to Brownsville-Hartland Road – Glenn said West Windsor's current FEMA representative, Howard Horton, gave him verbal approval to proceed with repairs to the Brownsville-Hartland Road. Glenn added that Howard is going to send him the forms that need to be filled out in order to gain access to private property. Glenn said he would like to get VHB to prepare bid packages. Bruce said he thinks Mark at VHB can get a contract for services to West Windsor by the end of next week (December 9th). Tom asked if we are going to do the project this winter and how traffic control will be handled. Glenn said he thinks temporary traffic lights will be necessary. Tom said it might make sense to close the road entirely. Glenn said he thinks it can be done leaving one lane open and installing Jersey barriers. Bruce said the borings haven't been analyzed yet, but he suspects that one lane can be left open. Tom said he would like to let contractors know that this project is coming up and, if they'd like to be considered for it, they should contact the town. Glenn said we will have to advertise it in the paper as well. **Glenn made a motion to ask VHB to submit a proposal for engineering services and bid packages. Tom seconded the motion, which passed with Bruce abstaining.**
- 5) Other Business – Glenn said he has a meeting this afternoon with Windsor's Town Manager, Police Chief and Fire Chief to discuss the possibility of Windsor providing police protection for West Windsor and to review the ambulance contract. Tom said he would be interested in hearing a proposal from Windsor to respond to 911 calls from West Windsor but would not be interested in having Windsor on patrol in West Windsor. Bruce asked about the ambulance contract. Glenn said we have received a proposal from

Golden Cross to continue providing service at the same cost, and we have received a proposal from Windsor to provide service on a per capita basis. Tom said he likes the fact that Golden Cross calls in another crew as soon as one crew goes out. Bruce said he would prefer to stay with Golden Cross. Bruce said he is only concerned with getting the best possible service for the town.

- 6) Act 250 permit – Glenn said, given the discussion about the town hiring someone to maintain the trails in the town forest, it might make sense to remove Sports Trails of the Ascutney Basin (STAB) from the Act 250 permit application. Tom agreed. Glenn said he will discuss this with April Hensel and Jim Lyall. Bruce said he is concerned that STAB may not have enough volunteer help to take care of all the trails and he wants to make sure that they are maintained properly. Bruce said if the town hires someone to take care of the trails, we can make sure it happens. Glenn said he will ask Jim how much time he thinks will be involved. Tom said he thinks the Selectboard should make this recommendation to the Town Forest Committee (TFC) at their next meeting. Bruce and Glenn agreed. Glenn agreed to contact the TFC. Bruce said STAB does a great job with the hiking and biking trails but there are horse owners who would like to use some of the trails too and STAB has no expertise in that area.
- 7) Adjourn – **Bruce made a motion to adjourn at 8:45 AM. Tom seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison