

West Windsor Selectboard
Draft Minutes
May 31, 2016

Present: Board Vice-Chairman Tom Kenyon, Board Member Win Johnson, Nathan Pion (Project Engineer of Aldrich & Elliot), Treasurer Cathy Archibald, Town Attorney Matt Birmingham

1. Call to order at 10:01 a.m. by Acting Chair Tom Kenyon. It was noted Chair Dick Beatty had another appointment this morning but might attempt to join us later.
2. Changes to the Agenda: The Selectboard agreed to sign orders under Other Business.
3. Announcement/Public Comments:
 - a. Tom noted that we received notification from Dan Potter (Planner for Southern Windsor County Regional Planning Commission) the application for \$19,040 in funding to the 2017 Vermont Department Conservation's Ecosystem Restoration Program for the West Windsor Dam Removal ERP was successful. The dam is located on Mill Brook behind the fire station.
 - b. No public comments.
4. Board met in Open Session with Matt and Nathan to discuss water and sewer issues. It was noted by Nathan for clarification that temporary easements are usually 30 feet in width to allow for construction work and permanent easements are usually 20 feet in width. The Selectboard briefly discussed easement agreements, which need to be done. Easements in the works include those with Mountain's Edge. The Selectboard addressed briefly the capacity allocations. No action. The Selectboard discussed generator options at the main well and at the booster pump building. No decision was made but the Selectboard appears to favor emergency generators located and fixed at both locations. Nathan presented some rough numbers and hopes to keep the total cost of the water project at around the \$500,000 mark. It was noted the booster pump building would stay the same as originally planned and not 20' by 20' because this would save us funds and we really didn't need the additional space. There is ample room to store the spare well pump. The Selectboard was updated on the status of the "Permit to Construct" application. It was noted we really the state's input and clarification prior to submitting the application. The project timeline was discussed and it was noted time is critical. The Board noted strongly that it wants the project done this fall so as not to delay the demolition by the owner of the burned out lodge.
5. Other Business: The Selectboard signed the Town Clerk's orders.
6. Adjourn: The meeting adjourned by consensus at approximately 11:16 a.m.

Tom Kenyon