

WEST WINDSOR SELECTBOARD

Draft Minutes
May 19, 2014

Present: Glenn Seward, Tom Kenyon, Bruce Boedtger, Cathy Archibald, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 8:30 AM.
- 2) Announcements/Public Comment – Glenn said he would like the record to indicate that he recently purchased five lots, and the majority of the right-of-way leading to his house, from MFW Associates.
- 3) Set sewer rates for 2014/15 – Glenn said, given that there is a reasonable amount of money in the sewer account and that, following inspection, the system appears to be in good condition, he thinks a reduction in rates would be appropriate. Glenn noted a Sewer Advisory Committee meeting this afternoon at 4:00 PM and said he doubted that there would be any objection to lowering the rate. Glenn said the current rate is \$895 and, based on projected expenses, he would propose a rate of \$835 for 2014/15. Tom asked about the collection of the receivables that were due at the time the town purchased the system. Glenn said there are still approximately \$50,000 in receivables which, when collected, will be split evenly between the town and MFW Associates. **Tom moved to approve a sewer rate of \$835 per equivalent user for fiscal year 2014/15. Bruce seconded the motion, which passed unanimously.**
- 4) Consider signing revised Annual Financial Plan – Martha noted the changes she made to the expense allocations. **Tom moved to sign the revised Annual Financial Plan for town highways. Bruce seconded the motion, which passed unanimously.** Martha said she received an email from Chris Bump indicating that West Windsor is not getting a Class 2 paving grant this year and that structure grant applications will be considered this week. In addition, Daniels construction was the low bidder on Bridge #4 and Bridge #7. The Selectboard will be invited to the pre-construction meeting when it is scheduled.
- 5) Sign orders – The Town Clerk did not have orders for the Selectboard to sign but, last Friday, she received a price quote of \$3.519 for fuel oil and \$1.819 for propane from Dead River. Cathy said she has requested today's price but, once she gets it, she has to sign the contract by 2:00 PM. **Glenn moved to select Dead River as the supplier of fuel oil, propane, and service for the town buildings at a price of \$3.519 for fuel oil and \$1.819 for propane. Bruce seconded the motion, which passed unanimously.**
- 6) Other Business – Ted Knox tree quote: Glenn asked Tom if anything needs to be done with Ted Knox's tree cutting proposal for the Sheddsville intersection project. Tom said "we're fine." Act 250 amendment: Bruce asked about the status of the Act 250 amendment for the trail system. Glenn said Cathy Boedtger indicated that she was having computer trouble but was getting her system upgraded. Bruce said he doesn't know how much work is involved but maybe Cathy and Martha could work on it together. Glenn said it's his understanding that the Town Forest Committee (TFC) still needs to gather some information. Bruce said he thinks the TFC needs an updated list of abutters. Martha asked if the trails are open. Bruce said yes.
- 7) Adjourn - **Tom moved to adjourn at 8:50 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison