

WEST WINDSOR SELECTBOARD

Draft Minutes

March 4, 2013

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Town Attorney Matthew Birmingham, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 7:30 AM.
- 2) Public Comment –None
- 3) Review and discuss Town Meeting issues – Tom proposed amending Article 5 to keep the amount raised by taxes the same as last year and to use \$36,367 from reserve funds. After discussion, the Selectboard agreed to Tom’s proposal. Tom also proposed amending Article 6 to establish a fund for the refurbishment of town maintained roads without specifying an amount to be raised by taxes. Matt explained the procedure for amending an article. Glenn said the Planning Commission has recommended passing over Article #7. Matt said there are two options and he will send the Selectboard an email later today detailing the options. Matt said someone should be prepared to explain why the article is being passed over. There was discussion about the types of issues that can be brought up under Article 19. Matt asked about the purchase and sales agreement. Glenn said a final version is not available yet. There was discussion about the “out clause” added to the most recent draft of the agreement. The Selectboard agreed that, even if they amend Article 5, they cannot tell people that their taxes will not go up because no one will know what is going to happen to the Grand List or the tax rate until after the reappraisal is finished. Martha asked how Article 5 would be affected if all the articles pass. Tom said the amounts requested under Articles 6 through 18, if approved, would be reflected on the tax bills under “Appropriations.”
- 4) Discuss and consider passing over Article #7 at Town Meeting – Glenn said the Planning Commission (PC) is not ready to move forward with Article #7 and has asked the Selectboard to support their decision and make a motion to pass over this article. Glenn said the PC feels strongly about the need for an Economic Coordinator but they want to fine tune the position before they ask for funding. The Selectboard agreed that the PC should speak to the article and the reason for passing over it. Glenn agreed to call PC Chair Barbara Truex.
- 5) Ratify signing of amendment to Vermont Standard Subgrant Agreement – Glenn said he signed the subgrant agreement some time ago to facilitate payments from state and federal governments but they want us to extend it. **Glenn moved to sign the amendment to the Vermont Standard Subgrant Agreement. Bruce seconded the motion, which passed unanimously.**
- 6) Sign amended engineering services contract with Aldrich & Elliott – Glenn said at their last meeting, the Selectboard voted to ask for an increased loan amount from the state to pay for these services. Glenn said this is a contract with the engineering firm to provide the services. **Glenn moved to sign the amended engineering services contract with Aldrich & Elliott, which includes \$5,800 for the sewer ordinance and construction standards, \$4,400 for the interlocal agreement with Windsor for wastewater treatment, and \$5,500 for an amendment to the Act 250 permit. Bruce seconded the motion, which passed unanimously.** Glenn noted that only one signature is required. **Tom moved to authorize the Chair to sign on behalf of the Selectboard. Bruce seconded the motion, which passed unanimously.**

- 7) Sign Project Completion & Certification Report for FEMA projects – Glenn said this report lists the amounts requested for the projects and the dates they were completed. Tom asked if we have received all our reimbursements. Glenn said we have received all but \$14,000 from the state. Tom asked if we have information on the roads associated with each project worksheet. Martha said she can provide an index. **Glenn moved to sign the Project Completion & Certification Report. Bruce seconded the motion, which passed unanimously. Tom moved to authorize the Chair to sign on behalf of the Selectboard. Bruce seconded the motion, which passed unanimously.**
- 8) Consider sewer system purchase and sales agreement – Glenn said we were supposed to receive an edited version last night but we did not receive it. **Glenn moved to table signing the purchase and sales agreement for the sewer system.** Tom said he would like the Chair to call a special meeting if necessary. Bruce agreed. **Glenn moved to go into Executive Session to discuss the agreement. Bruce seconded the motion, which passed unanimously.** After discussion, **Glenn moved to come out of Executive Session. Bruce seconded the motion, which passed unanimously.** Glenn noted that no action was taken.
- 9) Adjourn – **Glenn moved to adjourn at 8:50 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison