

## WEST WINDSOR SELECTBOARD

Draft Minutes

June 4, 2013

Present: Glenn Seward, Tom Kenyon, Jim Yates, Jim Lyall, Cathy Archibald, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 12:30 PM.
- 2) Public Comment – None
- 3) Public Assembly Application: Yates (Rush Meadow Road) – **Tom moved to approve the application. Glenn seconded the motion, which passed unanimously.**
- 4) Consider extending the deadline for completing the town-wide reappraisal – Glenn said he signed the Listers request for a 30-day extension to finish the Grand List. Tom concurred.
- 5) Discuss financing for fiber optic line extension – Glenn said he spoke with the Town Treasurer about getting proposals from other banks, in addition to Peoples Bank. Glenn said he has contacted Mascoma Bank and will also contact Merchants Bank. Tom noted that all three articles were approved by Australian ballot.
- 6) Sign Town Clerk's Orders – Tom moved to sign orders. Glenn seconded the motion, which passed unanimously.
- 7) Town Clerk/Treasurer's Report – Liquor License: Cathy said she has a liquor license application for the fundraiser at Lucy MacKenzie on June 12<sup>th</sup>. Glenn moved to approve the application. Tom seconded the motion, which passed unanimously. Dog Warrant: Glenn moved to sign the dog warrant as requested by the Town Clerk. Tom seconded the motion, which passed unanimously. Revised order: Cathy noted that she reduced the amount of the town's last payment to the state by \$3,454 because the amount was less if paid prior to the due date. Balances: Cathy said the balance in the Sheddsville Cemetery savings account is \$452.80, the amount in the CD is \$3,848.57, and the amount in the Cady Fund is \$5,299.77. Sewer payment: Glenn asked Cathy if she is going to send Windsor their sewer payment. Cathy said yes. Cathy asked about the electric bills. Glenn said he will contact Todd Enright.
- 8) Discuss pedestrian/bike path grant opportunity – Glenn said he was approached by Courtney McKaig of Mt. Ascutney Prevention Partnership (MAPP) about the town's interest in obtaining \$6,089 in grant funding for bike and pedestrian safety improvements. **Glenn moved to accept the grant opportunity from Mt. Ascutney Prevention Partnership for pedestrian and bike improvements in town. Tom seconded the motion.** Glenn said we have to get the proposal to MAPP in June and the regional planning commission is willing to help us with it. Jim Lyall had a budget for a connector trail from the resort to the village. Jim described the route that he is suggesting, which would include a 1' to 2' retaining wall, and possibly a bridge. Tom said there's a problem with the culvert in that area. Glenn suggested a cross walk and signage. Jim agreed and noted that the visibility is not very good. Jim said Dennis Lemire would like to use it for snowmobiles but he thinks that would increase the cost substantially and there may be an issue with the wetland. Glenn agreed and noted that the resort is not interested in having snowmobiles on their property at this point. Jim said he discussed the route with Amy at Orange Lake. Martha asked if the slope where the retaining wall would go is greater than 25%. Jim said no. There was discussion about the width of the proposed trail. Glenn said, regarding the grant, we need to describe the proposed trail, how it improves safety, who will benefit from it, and where the signage and crosswalks will go. Glenn suggested using some of the funding to update the 1999 Pedestrian Master Plan. Glenn

said we also need to provide MOUs between the Selectboard and the Regional Planning Commission and between the Selectboard and MAPP stating that the funds will be used solely for this project. There will be a site visit to the proposed trail as part of the Town Forest Committee meeting on Thursday, June 6<sup>th</sup> at 6:30 PM. Jim said trail signs will be needed at the base of the steps, across from Cunningham's and at the end of the guard rail. Glenn said we need to think about traffic in the area. Martha asked about speed bumps to slow people down. Glenn said we would need to talk that over with the property owner.

**Glenn called for a vote on the motion, which passed unanimously.**

- 9) Other Business – Vermont Mountain Bike Festival: Jim updated the Selectboard on plans for the festival, which will be held on July 13<sup>th</sup> and 14<sup>th</sup>. Jim said the new “Wind Up” trail should be completed in time for the festival. Jim said the pump track has been built. Jim said the Vermont Mountain Bike Association has committed to holding the festival in West Windsor again next year. Grand List: Tom was concerned about how the rising school enrollment and the lower Grand List might affect the town and school tax rates. Tom was also concerned about the budget.
- 10) Consider lawn mower purchase for cemetery maintenance – Tom suggested putting a penny on the tax rate next year for cemetery maintenance. **Tom moved to set aside \$2,500 now to cover the town's half of the cost of a new mower. Glenn seconded the motion, which passed unanimously.**
- 11) Adjourn – **Glenn moved to adjourn at 1:27 PM. Tom seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison