

WEST WINDSOR SELECTBOARD

Draft Minutes

June 19, 2014

Present: Glenn Seward, Tom Kenyon, Bruce Boedtker, Matthew Birmingham (Town Attorney), Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 7:30 AM.
- 2) Announcements/Public Comment – Tom suggested that, going forward, the Selectboard address each agenda item with a motion to discuss. Regarding public comment, Glenn noted that no members of the public were present.
- 3) Executive Session – **Glenn moved to go into Executive Session to discuss possible litigation regarding sewer fees and two other issues that may result in litigation as well. Tom seconded the motion, which passed unanimously.** After discussion with the Town Attorney, **Tom moved to come out of Executive Session at 7:55 AM. Bruce seconded the motion, which passed unanimously.** Glenn noted that no action was taken, pending further advice of counsel.
- 4) Sign orders – **Tom moved to discuss and sign the Town Clerk’s orders. Glenn seconded the motion, which passed unanimously.**
- 5) Other Business – Trail Grant/Act 250 application: Bruce noted that the Town Forest Committee’s grant application for a new trail was approved and therefore the Act 250 amendment application for revisions to the trail network needs to move forward. Bruce said the application needs to be signed by the co-applicants. Bruce added that Jim has been doing weekly reports documenting the condition of the trail system and he thinks monthly or “as needed” reports would be sufficient. Glenn said we don’t have to submit the reports; we just need to have them here on file. Tom said he thinks a report should only be done when there is erosion and then we should document what the problem was and how it was fixed. Town Hall roof: Glenn said the town has received an estimate for the repair of some of the slate on the roof of the Town Hall and the work should be done as soon as possible. Tom said town hall maintenance is in the budget. Special meeting: The Selectboard will meet again on June 27 at 7:30 AM. Open Meeting Law: Martha noted that the changes to the law apply to all town-related committees so she’d like to clarify which ones have to comply. Tom said the law would apply to the Library and the Sheddsville Cemetery, which is under the auspices of the Selectboard. Tom said the Library directors meet with the Librarian on the third Friday of each month. The Selectboard agreed that agendas and minutes will have to be posted for library meetings.
- 6) Adjourn – **Glenn moved to adjourn at 8:10 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison