

WEST WINDSOR SELECTBOARD

Draft Minutes

July 26, 2012

Present: Glenn Seward, Tom Kenyon, William Yates, Edson Pierce, Tony Pikramenos, Jon Murphy (Murphy & Son Construction)

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 7:30 AM.
- 2) Discuss requirements for local Natural Resource Conservation Service (NRCS) projects – Glenn said he has a cooperative agreement contract between the town and NRCS and he thinks that is the last document that needs to be signed. Bill said he needs approval from Todd Menees. Glenn said he will let Todd know that we're moving ahead. Glenn said we gave the Army Corps two weeks notice. Glenn said, regarding the Pierce property, NRCS said the work that has already been done - covering the septic system with fill and protecting the fill with stone – is all that needs to be done. Glenn said NRCS encouraged the town to connect the Yates and Pierce projects with stone when the Yates project is done. Bill Yates showed Glenn the drawings for his project. Edson asked about going back toward the Grange Hall with some rock on his own. Glenn said we'd have to talk to the Army Corps and Todd Menees about that. Tom said there are some funds left in the Disaster Relief Fund. Tom said the town is responsible for the project behind the Grange Hall. Tom said all the projects should be connected. Glenn agreed. Glenn said he will contact Todd Menees, the Army Corps and the Disaster Relief Fund. Glenn asked Jon to figure out what it would take to connect the various projects. Bill asked if he can put dirt on top of the rip rap. Glenn said he will ask NRCS engineer Michael Lapointe if he can come down for a site visit. Tony asked for a copy of the cooperative agreement. Tom said the money comes to the town and the town pays the contractor. Glenn said that's correct, and the property owners pay 10% to the town. **Tom moved to approve the signing of the cooperative agreement with NRCS by the Selectboard Chair. Glenn seconded the motion, which passed unanimously.** Bill said he has a work start notification form but he was told that the town is supposed to sign it. Glenn said yes; that's been done. Bill said he would like to know if he can do additional work on his own. Edson said he was told that whoever has the work done is responsible for maintaining it for the next ten years. Glenn asked Jon to sign a form indicating that he is an equal opportunity employer. Jon signed the form.
- 3) Review, approve and sign any documentation necessary to proceed with NRCS projects – This item was addressed under #2 (above).
- 4) Homeland Security grant update – Glenn said Vermont Homeland Security has all the information for the grant for a new repeater to improve law enforcement communications. Glenn said Windsor Police Chief Steve Soares has expressed frustration with the current situation and urged West Windsor to move forward with improvements as quickly as possible. Glenn said if we can't get our grant application approved very shortly, he would suggest moving ahead without grant funding due to the life safety issues involved. Tom agreed. Glenn said the revised quote received from Karl Rinker on May 24th was for \$22,279.30. Glenn said he spoke with Peter Welch's office yesterday and they are hesitant to get involved because they feel it's a state issue rather than a federal issue. Glenn said he told them that the funding is from the federal government. Glenn added that they are going to discuss it and get back to him today. Glenn said he would suggest moving forward without Homeland Security funding if we don't have any positive indication by the end of the day on Monday. Glenn said the funding would come out of our law enforcement budget. Tom said he is comfortable with that.
- 5) Hazard mitigation planning – Glenn said he received a memo from Southern Windsor County Regional Planning Commission (SWCRPC) regarding their interest in developing a hazard mitigation plan with funding from FEMA. Glenn said SWCRPC is asking the town to help identify hazard areas. Glenn said SWCRPC will develop a mitigation plan after evaluating the history of those areas so we know what to do in the event of another disaster. **Glenn moved to sign the memo indicating the**

town's agreement to participate in the development of a hazard mitigation plan. Tom seconded the motion, which passed unanimously. Brook Road: Tom said he talked to Windsor Town Manager Tom Marsh about Brook Road and Tom Marsh invited suggestions on what should be done. Tom said he doesn't think a lot of money should be spent on Brook Road; he thinks the money should be used to upgrade Route 44, especially if the upgrade includes bike and pedestrian paths. Glenn agreed and said he thinks it's worthy of discussion by the Selectboard. Tom said if Windsor rebuilds Brook Road, they have to rebuild it to Class 3 standards, but FEMA will only pay to replace it as it was.

- 6) Adjourn – **Glenn moved to adjourn at 7:58 AM. Tom seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison