

## WEST WINDSOR SELECTBOARD

Draft Minutes

July 19, 2011

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Matt Birmingham

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 7:00 AM.
- 2) Executive Session: Litigation – **Glenn made a motion to go into executive session. Tom seconded the motion, which passed unanimously.** Following discussion, **Tom made a motion to come out of executive session. Bruce seconded the motion, which passed unanimously. Bruce made a motion to request a copy of the management plan from Louis Coakley for review by the Selectboard and the Development Review Board (DRB) and, if the management plan is found to be acceptable, to consider removing the third party approval by the Kniffins to simplify the litigation, as advised by counsel. Glenn seconded the motion, which passed unanimously.**
- 3) Recreational Trails & Act 250 – Glenn noted that the trail signs are in the works and it looks like they are going to cost about \$400. Bruce asked Glenn if he could circulate the graphic design. Glenn agreed. Tom asked who will be charged for the signs. Glenn said the Town Forest Fund. **Bruce made a motion to file for an Act 250 permit for the trails in the town forest.** Tom said it is his understanding that the application will not include ATVs. Glenn confirmed that ATVs will not be included. **Tom seconded the motion, which passed unanimously.** Glenn said Forest Ecologist Tii McLane is finished examining the trails and she should have a draft report in the next few days. There was discussion about the amount of work involved in preparing an Act 250 application. Bruce said he would like to see a copy of the application submitted by the Vermont Mountain Bike Association. Bruce said he would be happy to help with the application. Glenn said he will ask Martha to take a look at the application and print out a list of abutters. Glenn asked about including Orange Lake and the Resort. Bruce said they are abutters. Bruce suggested reviewing it with April Hensel before submitting it. Bruce said municipalities are usually exempt from the fees.
- 4) Fire District – Glenn said he has a conference call this morning with the parties to review the fire district documents. Glenn said he thinks they are anxious to get a Selectboard meeting scheduled once the petition is signed. Glenn said he has no objection to the fire district at this point and Jeff Commons from the Public Service Board is anxious to get the fire district in place. Tom asked where they came up with the name Mt. Ascutney Fire District #1 because he would like the name to include “West Windsor.” Bruce agreed. Glenn said he doesn’t think they will object to changing the name. Glenn said his only concern was that an “opt out” provision be included for those with private water and sewer but he thinks that has been addressed in the bylaws. Glenn said his other concern, which was addressed, was that the members of the Prudential Committee should be from the Board of Directors and not the general population. Tom asked if they also want a member of the Selectboard to be on the Committee. Glenn said yes. Tom asked if Glenn is anticipating a special meeting. Glenn said yes, and the meeting will be posted well in advance.
- 5) Other Business – Windsor Town Manager: Tom said he was at a Transportation Advisory Committee (TAC) meeting and invited Windsor’s new Town Manager to meet with the

West Windsor Selectboard. The Selectboard agreed to schedule a morning meeting after August 1<sup>st</sup>. Wastewater Study: There was brief discussion about the public information meeting on the wastewater feasibility study, which is scheduled for this evening, and possible sites for a community wastewater system. Tax Collection: **Tom made a motion to authorize the Town Treasurer to collect taxes. Glenn seconded the motion, which passed unanimously.** Cell coverage: Tom noted that cell phone service is not very good in town. Glenn said that is true, unless you have AT&T. Tom asked about the cost of installing a tower that would enable other carriers to provide service. Glenn said he thinks that's going to happen through VTel's broadband initiative. Tom asked if we could allow an antenna on the fire station or another location. Bruce said there's no reason that a tower can't be used by more than one carrier. Tom asked if we could encourage service by other carriers by offering the fire station as a location. Glenn said it's worth a phone call. Glenn said the state has waived a lot of permit requirements for cell tower installation to expedite the improvement of cell service. Glenn said the town has no say now. Bruce said putting an antenna on top of a building is not a big deal; it's when it's on the top of a ridge that people object. Bruce suggested contacting Verizon. Health Insurance: Bruce said there's something we need to sign in order to be able to shop for different insurance carriers. Glenn said after we sign the letter, the Vermont League of Cities and Towns (VLCT) will price our existing insurance coverage with each of the carriers. Glenn said he left a message with VLCT indicating that the town is interested in other options in addition to our current coverage. Glenn said we need to start the dialogue now. Bruce asked if Shelley (Seward) is going to help us. Glenn said yes.

- 6) Adjourn – **Tom made a motion to adjourn at 7:42 AM. Glenn seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison