

West Windsor Selectboard  
Draft Minutes  
July 18, 2016

Present: Dick Beatty, Tom Kenyon, Martha Harrison, Jason Booth (A+E), Robert Moulton (A+E), Patrick Finn (A+E), Don Haddox (VT DEC), Patricia Beavers (P2 Environmental), Dennis Brown, Paul Sicard (J.P. Sicard Inc.), Luke Willey (Willey Earthmoving), Dave Dancosse (All Seasons Construction), Matt Smith (Brite Lite Electric), Steve Zaluzny (Zaluzny Excavating)

This meeting - a pre-bid meeting for those interested in bidding on the Town's upcoming water system improvement project, RF3-338 – began at approximately 2:12 PM. Jason Booth, engineer for Aldrich + Elliott, reviewed the contract specifications and drawings with those present. Don Haddox went over the recent changes to the requirements for complying with the Disadvantaged Business Enterprise (DBE) program. Regarding Davis-Bacon wage rates, Don said the low bidder will need to seek additional job classifications because the "Heavy" and "Building" categories don't include all classifications. Don also reviewed the American Iron & Steel (AIS) requirements, including the certification requirement. Jason reviewed the permits for the project, both those received and those pending. Jason noted that the town is direct purchasing the booster pumps and the generator for the project and having a new electric service installed. The informational session was followed by a site visit. Jason stayed behind for a few minutes to review the engineering services contract with Tom and Dick. There was discussion about the need to have the contractor excavate test pits prior to construction to find out more about the size and location of existing water system pipes and valves. Tom was concerned about possible leaks in the line. Martha noted that West Windsor is having a state-funded leak detection survey done. Jason confirmed that permanent easements have to be in place before the contract can be awarded to the apparent low bidder. Jason left to attend the site visit. Dick asked about the discussion about equivalent sewer users that occurred at the July 15 Utility Advisory Committee meeting. Tom said the committee was adamant about not having meters, unless everyone gets a meter. Dick asked Tom if the barking dog problem has been resolved. Tom said the property owner has made arrangements to address the problem if it arises again. Dick asked if the BCA meeting is still on for tomorrow night. Tom said yes. Dick noted a call from a village property owner concerned about the upcoming sewer bill. Tom said one of the owners will have to pay the bill. Dick noted the significant number of burglar alarms in recent police reports and asked Tom if Ralph used to collect the fines for false alarms. Tom said yes but since we switched our police services to Windsor, we have not been collecting the fines. Dick said he would not expect Windsor to collect the fines; he thinks West Windsor should collect them. Dick added that many of the false alarms are at the Base Lodge so that problem will go away when the building is torn down. Tom said if the building is torn down, the material should not be buried on site. Dick said he expects that the property owner would need a demolition permit. The meeting was adjourned by consensus at approximately 3:15 PM.

Respectfully submitted,

Martha Harrison