

## WEST WINDSOR SELECTBOARD

Draft Minutes  
January 16, 2014

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Town Attorney Matthew Birmingham, Cathy Archibald, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 8:00 AM and **moved to go into Executive Session to discuss the sewer contract. Bruce seconded the motion, which passed unanimously.** After discussion with the Town Attorney, **Tom moved to come out of Executive Session at 8:15 AM with no action taken. Bruce seconded the motion, which passed unanimously.**
- 2) Public Comment – None
- 3) Sign revised 2014 Town Meeting warning – Cathy said she moved article 17 to article 8 and changed the wording to be consistent with the other articles. **Bruce moved to sign the revised warning. Tom seconded the motion, which passed unanimously.** Cost tables: Cathy also had a letter of agreement between the Listers and the State of Vermont to use the Marshall and Swift cost tables for the period July 1, 2013 through June 30, 2014, which has to be signed by the Selectboard Chair. **Tom moved to approve the cost tables and authorize the Chair to sign on behalf of the Selectboard. Bruce seconded the motion, which passed unanimously.**
- 4) Adopt & certify December 30, 2013 Minutes – **Glenn moved to adopt and certify the minutes of December 30, 2013, which reflect the public hearing related to the CDBG-DR grant application. Bruce seconded the motion, noting that Glenn attended the meeting and has informed the Selectboard of the accuracy of the minutes. Tom amended the motion to include a copy of the December 30, 2013 minutes with the hearing notice. Glenn accepted the amendments to the motion, which passed unanimously as amended.** Glenn said Regional Planning Commission Director Tom Kennedy would like access to our grant application and asked Martha to add him as a viewer. Glenn also noted that Rep. Donna Sweaney is going to submit our proposed resolution to the Vermont House of Representatives today.
- 5) Discuss & consider signing agreement with Windsor for sewer allocation, treatment, operation, maintenance, and transfer of a portion of the system – **Glenn moved to table consideration of the agreement with Windsor on the advice of counsel. Bruce seconded the motion, which passed unanimously.**
- 6) Consider OLCC spur upgrade agreement – **Glenn moved to table consideration of the OLCC spur upgrade agreement on the advice of counsel. Bruce seconded the motion, which passed unanimously. Tom moved to authorize the Chair to meet with the Town Attorney regarding the two tabled agreements. Bruce seconded the motion, which passed unanimously.**
- 7) Other Business – Town Hall improvements: Tom said the work on the balcony of the Town Hall should be done by the end of next week. Tom said he would like to have the hydrangea bush moved in the spring because it interferes with plowing, and he would also like to have one or two spruce trees taken down. Tom added that the Beautification Committee may have some ideas on what to plant by the stone wall. Town Meeting

procedure: Glenn suggested putting the issue on the agenda for the Selectboard's next meeting. Tom said he thinks all town business should be completed before the school meeting is convened. Bruce and Glenn agreed. Glenn said he will let School Board Chair Erik Schutz know the Selectboard's thoughts, let him know that the Moderator will be contacting him, and offer to hold a joint meeting with the School Board to allow public input if he thinks that's necessary.

- 8) Adjourn – **Tom moved to adjourn at 8:28 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison