

West Windsor Selectboard Draft Minutes 8-23-16

Present Selectboard members: Dick Beatty, Tom Kenyon & Win Johnson
Public: Bruce Boedtke

Call to Order: 8:00 AM

Additions to Agenda: Authorizations for

- Kenyon to sign pump purchase order for water system
- Kenyon to be the Town's authorized representative for the water project
- Beatty to sign certain certificates relating to reimbursement of water project expenses

All three approved.

Motion was made and passed to sign Town Clerk's orders

Long discussion of draft rules of procedure with the following points of note:

- Left unresolved was a possible requirement for all bodies to have annual organizational meetings at which a date and time for at least one regular monthly meeting would be specified. Possible resolution to be presented in next draft.
- Need to check with VLCT to ensure that votes are permitted on new matters added to an agenda or taken up under other business which were not noticed in the original agenda.
- Other edits and selection of options were discussed with tentative decisions made on each, all to be presented in a new draft to be taken up at the next regular meeting.
- Once a final draft is approved by the Selectboard, it will be circulated to all Town boards and committees for comment since the final approved version will be applicable to all of them.

A motion was made and passed to move consideration of the conflict of interest policy draft to a future agenda.

Discussion of the proposed event policy to replace the current public assembly policy followed. Edits proposed to be presented in a new draft for consideration at the next regular meeting were:

- Clarification of the requirement for the event sponsor to clean up immediately after an event, and
- Clarification of the exemption provided for repeating events.

This conversation led to a long discussion of the coordination of events on the Mount Ascutney property leased to Ascutney Outdoors ("AO") and the responsibility AO must assume under the lease agreement between the Town and AO to assume full responsibility for this coordination, including the scheduling of all events to be held on the property. It was decided to take this matter up with AO at a future meeting.

Under other business there was a discussion of Orange Lake signs at Route 44 and Hotel Road and a requirement in a lease agreement between MFW and OLCC for OLCC to include, on or near said signs, information about the Ascutney trails and the West Windsor Town Forest. It was decided to send a copy of this easement to OLCC for transmission to its sign contractor.