

West Windsor Selectboard
Draft Minutes
August 18, 2016

Present: Dick Beatty, Tom Kenyon, Martha Harrison, Jason Booth (Aldrich + Elliott), Patricia Beavers (P2 Environmental), Dennis Brown, Bob Moulton (A+E), Laura Farrell, Roger Bergeron (Dept. of Env. Conservation), Nick Manosh (Manosh Corp.)

1. Call to Order – Selectboard Chair Dick Beatty called the meeting to order at 1:00 PM.
2. Changes or Additions to Agenda – Paving proposal from Blaktop
3. Public Comment – None
4. Water system improvement project pre-construction meeting with Aldrich + Elliott, Manosh Corp. & VT Dept. of Environmental Conservation – Nick Manosh did not have a Certificate of Insurance with him but agreed to fax it when he gets back to the office.
5. Sign contract for water system improvements – Roger noted that the Department of Environmental Conservation sent a letter to the town this morning concurring with the awarding of the contract. **Tom moved to approve the Notice of Award and authorize the Chair to sign on behalf of the Selectboard. Dick seconded the motion, which passed unanimously. Tom moved to approve the Agreement and authorize the Chair to sign on behalf of the Selectboard. Dick seconded the motion, which passed unanimously.** Regarding the Notice to Proceed, Jason said the date of issuance is September 6, 2016, which is when Manosh expects to be on site. The date for final completion would be January 4, 2017. Roger said the Notice to Proceed usually has the same date as the contract. After discussion, it was agreed that the date on the Notice to Proceed would be changed to August 18, 2016 and, if a temporary shut-down is needed between now and September 6, it will be handled with a change order. **Tom moved to approve the Notice to Proceed with the changes discussed and to authorize the Chair to sign the Notice on behalf of the Selectboard. Dick seconded the motion, which passed unanimously.** Jason said A+E will draft a change order to stop the clock. Laura asked if Ascutey Outdoors will be able to run the rope tow over Christmas vacation week. The contractor said he doesn't think that will be a problem.
6. Review and discuss water project schedule, start-up, procedures, etc. – Nick said he will provide a full schedule but he'd like to get the foundation for the booster pump building poured the second week of September and then push the earth work to get that done prior to October 15th. Laura said Ascutey Outdoors is hoping the building will be as far off the ski slope as possible. Nick said he doesn't anticipate Manosh being here into the third week of November other than for start-up and minor details. Dick said the owner of the Base Lodge has indicated that he would like to demolish the building if he can get started in November; if he can't get started in November, he won't demolish the building until next spring. Dick said the town does not want to be responsible for delaying the demolition. Roger said the contractor will need to provide an updated schedule for the monthly meeting. Jason asked where the job trailer is going to go. Tom said the town cleared the trees for the new power line but FairPoint has to set the first pole and they are running behind schedule. Tom said the excavated soil on the maintenance parcel will go back in the hole on August 25 and the culvert in the nearby stream will be repaired. Tom suggested putting the job trailer on the maintenance parcel. Nick said they will have two 33' campers. Martha asked if the new electric line is going to be in place by September 6th. Tom said he's hoping it will be. As an alternative, Patricia suggested contacting the state electrical inspector about running temporary power from the Base Lodge. Nick said he could also run a generator. Jason asked about the location for the project sign. Tom said it should be placed after

the skier bridge. Roger said the required sign layout now includes the EPA's logo. Nick said Jody Gale will be the on-site super for the earth work and Connor Manosh will cover the plumbing and the general work. Jason said there are two wage rate determinations in the contract for "heavy" and "building"; if there are any rates or classifications that Manosh needs that are not on the determination, they'll need to fill out SF-144 and get it to Roger as soon as possible. Roger said he will need a list of all of Manosh's subcontractors. Roger explained the Davis-Bacon apprentice requirements and weekly payroll requirements. Regarding the American Iron & Steel requirements, Roger said the contractor needs to provide a certification from the manufacturer, not the supplier. Roger asked Nick to copy Don Haddox on any emails to A+E. Jason said A+E will set up "dropbox" so Manosh can upload payroll forms but the originals should be mailed to Martha. Roger said the town and the contractor need to hold all Davis-Bacon records for at least three years. Jason said shop drawings and submittals can all be put in dropbox. Jason reviewed safety and security requirements, and requirements for monthly pay requests and monthly meetings. Roger reviewed the DBE reporting requirements. Jason said Manosh will be using a DBE after all. Laura Farrell said Ascutney Outdoors is planning to move a warming hut into the area around the rope tow but they don't want to be in the way of the water project. Jason suggested that Laura work with Bob Moulton to figure out a good location. Tom asked if AO needs power for the warming hut. Laura said that would be nice. Tom said the power will be underground from the last pole. Dick asked if the hut is going to be near the old lodge on the maintenance parcel. Laura said no. Martha asked if AO has talked to Upper Valley Land Trust. Laura said yes. Laura asked if it would be okay to be on the maintenance parcel, or partially on it. Dick said if the hut is on the maintenance parcel, AO doesn't have to deal with UVLT. Roger asked Nick to let Jason know if he foresees any delays. Jason suggested September 13 and October 11 as tentative monthly meeting dates, at 1:00 PM. Jason asked the Selectboard to appoint an authorized representative. **Dick moved to authorize Tom Kenyon to be the authorized representative for this project. Tom seconded the motion, which passed unanimously.** There was discussion about the options for storing the booster pumps before they are installed.

7. Sign offer acceptance for direct purchase of generator from Kinsley Power – **Tom moved to accept the offer and authorize the Chair to sign the acceptance. Dick seconded the motion, which passed unanimously.**
8. Sign Better Roads grant agreement – **Tom moved to approve the agreement and authorize the Chair to sign it. Dick seconded the motion, which passed unanimously.**
9. Discuss with Ascutney Outdoors the re-location of an unused building from the hotel area to the ski slope area – Dick said AO apparently has an agreement with Dan Purjes to take the hut, move it and clean up the area where it currently sits. Dick noted that, according to the emails, Orange Lake has no objection. Dick added that Bob Moulton will help AO find a suitable location for the hut, where it is not in the way of the water project, subject to the approval of the Upper Valley Land Trust if the hut is not on the maintenance parcel. If it's not on the maintenance parcel, Dick said, the Conservation Commission should also weigh in on the location. **Tom moved to approve the relocation of the hut onto town property, provided it is not in the way of the water project, and subject to the approval of the UVLT and the Conservation Commission if it is on the property covered by the conservation easement. Dick seconded the motion, which passed unanimously.**
10. Site visit: water improvement project area – No site visit was needed. Tom said in the basement of the Base Lodge the pipe goes from 2.5" to 6". Tom said when Rice was removing trees from the area around the FairPoint pole on Ski Tow Road, the power line came off Lynch's house but Green Mountain Power came and repaired it.

11. Other Business – Paving proposal: **Tom moved to approve the proposal from Blaktop to pave the Coaching Lane apron and culvert patches on Hotel Road and Brownsville-Hartland Road for \$11,200, and to authorize the Chair to sign the proposal. Dick seconded the motion, which passed after brief discussion.** Cemetery Road speed limit: Dick and Tom noted that they have both driven Cemetery Road since the speed limit discussion and they both feel that 30 MPH is fast enough. Big parking lot: Bob Moulton asked if Manosh can store some materials in the big parking lot across from the Base Lodge. Martha noted the upcoming Vermont 50 event. Dick said materials and machinery could be stored at the end closest to Route 44. Tom said it would be better to store things up by the old lodge on the maintenance parcel. Tom suggested that AO put their hut on the maintenance parcel too.
12. Town Clerk's Orders – **Tom moved to sign orders. Dick seconded the motion, which passed unanimously.**
13. Adjourn – **Dick moved to adjourn at 2:34 PM. Tom seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison