

## WEST WINDSOR SELECTBOARD

Draft Minutes

April 9, 2013

Present: Glenn Seward, Tom Kenyon, Bruce Boedtke, Mike Spackman, Chris Bump (Agency of Transportation), Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 9:05 AM.
- 2) Annual Meeting with Agency of Transportation (AOT) – Chris noted that he has received a copy of the town's codes and standards. Chris asked if the town is going to apply for any Class 2 roadway or structures grants. Mike said yes. Chris noted that the form and the process are a little different this year. Rush Meadow culvert: Chris said he needs GPS information for structure grants. Mike said we'll only be applying for one structure grant to replace a culvert on Rush Meadow Road. Chris said the replacement size should be based on the hydraulic study, which he will request for the town. Tom asked if the existing culvert has ever flooded. Mike said yes; it flooded during Tropical Storm Irene. There was discussion of geomorphology. Glenn noted that the regional planning commission has received a grant to study the geomorphology of Mill Brook and two of its tributaries in West Windsor. Chris asked about the size of the culvert to be replaced on Rush Meadow. Mike said he thinks it's a six foot culvert. Chris asked when the hydraulic study was done. Mike said it was done right before Irene. Chris said he will request the hydraulic study. Glenn asked about the grant application deadline. Chris said the deadline is May 15<sup>th</sup> but it's okay if the town gets it in by May 20<sup>th</sup>. Chris said the town could base it's request on the cost of the Wardner Road Bridge and add the cost of hiring an engineer to do a hydraulic study. The Selectboard asked Chris to let them know how long it would take for the state to do the hydraulic study. Culvert inventory: Chris asked if the town has an infrastructure study. Mike said yes; he updates the culvert inventory every two years. Chris said he needs certification from the town that the study is current. **Bruce moved to authorize the Chair to send a letter to Chris certifying that our infrastructure study is up to date. Tom seconded the motion, which passed unanimously.** Paving: Chris asked if the town is going to apply for a Class 2 roadway grant. Mike said yes. Chris said West Windsor has 2.24% of the Class 2 roads in the district and has received 2.88% of the funding to date. Mike said he would like to know where we are on the list, relative to other towns. Tom asked Mike which section of the Brownsville-Hartland Road will get paved if we get a grant. Mike said from the center of town to Hammond Hill Road, and Holbrook Hill. Mike said we're going to have to do some paving this year regardless of whether we get a grant. FEMA: Chris asked if the town has any unresolved issues with FEMA. Glenn said no. Glenn said he is meeting with someone tomorrow to review the town's FEMA projects prior to closeout. Glenn said the state still owes the town about \$14,000. Glenn said there is a potential slope failure on the Brownsville-Hartland Road that FEMA refused to fund but the town has exhausted all appeals. Route 44 bridge replacements: There was discussion about the two proposed bridge deck replacements on Route 44. Chris said AOT should conduct a public meeting regarding the replacements. Glenn gave Chris a copy of the letter the town sent to Gary Sweeny outlining the town's concerns about the bridge replacements. Tom said Bridge #7 has been scheduled for replacement for a long time and asked whether the deck replacement is a substitute for replacing the entire bridge. Glenn said he spoke with someone at AOT who said this repair work will prolong the life of the bridge by 25 to 30 years, at which point the entire structure will need to be replaced. Brook Road: Chris asked if West Windsor is affected by the loss of Brook Road. Glenn said if something happens on Route 44, there's no quick alternative route for emergency services from Windsor. Glenn said there's a wide gap between Windsor's replacement cost estimates and FEMA's cost estimates so they're trying to find some acceptable middle ground. Annual Financial Plan: Regarding the Annual Financial Plan, Chris said he'll put it together and email it to the Town Clerk for the Selectboard to sign. Coaching Lane & Route 44 intersection: Mike said the town would like to move the intersection to the east and reduce the slope. Chris said the state can survey it and give the town some design and

engineering assistance, but they can't help with materials or equipment. Chris asked the Selectboard to choose a time in May for a site visit. Mike suggested early May. Chris asked how much of the work is in the state right-of-way. Mike said all of it. Chris said he will check to see if any funding is available but he's not optimistic. Johnson Road & Route 44: There was discussion about the intersection of Johnson Road & Route 44, which is also dangerous. Bowers Road foot trail: Tom asked if the town can have a foot trail on Bowers Road. Tom suggested a site visit when Chris comes to look at the Coaching Lane intersection. Summary: Chris said he will do the financial plan and the hydraulic study and the town should get estimates. Banner: Bruce asked about having a banner across Route 44 for the Fourth of July. Chris said AOT does not allow banners.

- 3) Adjourn - **Glenn moved to adjourn at 10:35 AM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison