

## **West Windsor Utility Advisory Committee teleconference meeting, March 16, 2015, draft minutes**

Call to order: Meeting called to order at 4:10 p.m. Dick Beatty, Tom Kenyon, Martha Harrison, John Bossen, Ralph Bailey, Jim Bonney, Jeff Nelson, Mary Vitullo, Gina Halsted, David Leavitt, Jeff Nelson, and Clerk Connie May present.

Changes or additions to agenda: None offered.

Public comment: No public present.

Minutes of last meeting: Motion made to dispense reading of minutes. Seconded. Motion passed unanimously.

Sewer financials and updates: \$43,244.64 in money market; \$102,022.04 in checking. Outstanding current collectibles = \$30,232. Old collectibles = \$5,937.59. Town continues to seek collection of old collectibles; waiting for update from Town Treasurer on status. Bills go out quarterly.

Water financials and collections: \$80,830.66 in checking. Collections above expectations. Money borrowed from sewer escrow now paid back. Town has only court process and not liens or tax sales in collections of dues receivable prior to Town's taking over system. Request made for next meeting that we have breakdown of old collectibles versus new collectibles.

Water telemetry and solutions, including Dennis Brown's role, and status of engineering proposals and plans: Jeff Nelson approved as liaison between committee and engineering company. Point made that Town operates water and sewer systems, and committee only in an advisory role. Dennis Brown on Town's payroll as part-time employee (by the hour, no benefits) who monitors system on daily and/or regular basis as needed and who reports to P2. This structure recommended by Select Board. System running, but floats still frozen; guesstimated cost to correct is \$3,000. Can't do anything until we defrost; meanwhile, Dennis manually operating system. Engineering company working on eliminating source of problem in redesign/upgrade of system. 100% of engineering work won't be done by April, but focus at moment on elimination of need of booster pumps in old base lodge by increasing capacity of pump in main well. This would obviate need for some protective structure for those booster pumps. Will still need easements for water pipes that go through resort property. If booster pumps in old base lodge fail, we have no back-up until system upgrades completed. Remaining, serious concern is lack of back-up for main-well pump. Engineering company putting together proposal for acquisition of new pump; there may be some lead time for that purchase. Meanwhile, suggestion made that we put out bid for spare parts; engineering inspection of current pump encouraged. Question asked if we should locate back-up pump meanwhile? Thought expressed that if needed, we can use water trucks.

PSB sale: Waiting for PSB to approve sale. Should know more by next meeting.

Sub-meter and AT&T: Towers now on sub-meter. AT&T has cooperated so far and seems to be willing to pay for electricity for towers, though details still to be worked out: reading of meter, when that occurs, etc.

Mountainside Condo water lines: Issues: disconnection of pump(s) no longer needed; and Town's taking over system once those steps taken. Old well and booster pump no longer in use should be decommissioned (at that association's expense). Town acknowledges that Mountainside Condos are on the water system, and will continue to supply those properties with water. POA's attorney Stearns working with Town on these issues. Amicable settlement expected.

Other business: We talked with clarity about process of Town taking over main sewer lines; now we need to go through a similar property for Town's taking over main water lines. Point made that VT Law requires 80% approval vote of all membership of a shared common interest property community for transfer of common property. Mt. Edge's understanding is that Town wants deeded easement, which Mt. Edge's attorney said this requires that 80% approval vote. John Bossen requested name of Mt. Edge attorney. David Leavitt will also confer with Atty. Stearns on this issue, and Tom Kenyon and Martha Harrison will confer with Glenn about what Town is seeking.

Next meeting: Scheduled for April 17<sup>th</sup> at 4 p.m. at Town Hall, but people may also join by teleconference. People recognized that meeting may be postponed or moved up, depending on lead time that may be needed for acquisition of back-up pump for main well, and when engineering proposals will be ready for review. We will have new call-in number for next meeting.

Adjournment: Motion made to adjourn. Seconded. Motion passed unanimously. Meeting adjourned at 4:45 p.m.