

WEST WINDSOR PLANNING COMMISSION

Draft Minutes
March 28, 2013

Present: Al Keiller, Barbara Truex, Elvin Kaplan, Mark Isenberg, Courtney McKaig, Martha Harrison

1. Call to Order – Planning Commission Chair Barbara Truex called the meeting to order at 10:04 AM.
2. Changes or Additions – None
3. Public Comment – Courtney McKaig presented information on the “Safe Routes to School” program and said she would like to talk to Albert Bridge School about becoming a partner. There was discussion about liability. Courtney said there may be grants to support this type of venture through the Vermont Agency of Transportation.
4. Initial Review – Town Plan Chapter 2 (Land use): After discussing the talc plant language under “Current Land Use” and the half-acre district language under “Future Land Use,” the Planning Commission (PC) decided not to make any changes. The PC agreed that the town does not regulate “architectural style” and removed that reference from “Primary Growth Areas.” The PC made additional minor changes to the “Village,” “Resort/Residential,” “Secondary Growth” and “Resort/Conservation” sections of the chapter, and to the “Mile Long Field” section under “Special Considerations.” The PC revised Land Use Policy #4 and #9. After lengthy discussion, the PC decided not to change Policy #10. Al asked if the Selectboard will attach timelines and responsible parties to the Land Use recommendations. Barbara said yes, except that the PC is supposed to contribute to the creation of a capital plan. The PC agreed to combine Recommendation #1 and #9, revise #6, and eliminate #2 and #11. Town Plan Chapter 5 (Education): At Elvin’s suggestion, the PC agreed to include a policy on Safe Routes to School.
5. Final Review – Town Plan Chapter 1 (Introduction): The PC approved Chapter 1 with no changes. Town Plan Chapter 3 (Utilities & Facilities): Barbara suggested not mentioning the names of all the towns included in the 2013 EC Fiber expansion. Al said Water & Sewer Recommendation #2 seems out of place. The PC agreed to move the recommendation to the Land Use chapter. Under Water & Sewer Policies, the PC agreed to include a policy encouraging the expansion of the sewer system into the village. The PC also agreed to move Telecommunications Policy #6 to Recommendations. Town Plan Chapter 4 (Municipal Services & Government): The PC approved Chapter 4 with no changes.
6. Minutes - February 28th: March 21st (joint meeting): **Elvin moved to approve the minutes of February 28th & March 21st. Mark seconded the motion, which passed unanimously**
7. Other Business – Talc Plant: Glenn noted that the owner of the talc plant and the prospective buyer are talking. Access to tailing ponds property: Barbara asked Glenn about access to the tailing pond property that may be donated to the town. Glenn said he assumes that Imerys will retain a right-of-way but it may not be appropriate for town use if there are log trucks going in and out. Glenn said the town could possibly gain access across an abutting parcel on Churchill Road. Regular meeting time: The PC agreed to change their regular meeting time to 10:00 AM on the last Thursday of the month. Next meetings: The PC will meet on April 29th or 30th, May 23rd and June 20th at 10:00 AM. Official map: Martha informed the PC that 24 V.S.A. §4421 allows the town to have an official map designating the location for future utilities and recreation trails. Martha will email the information to the PC. Economic Development Task Force: Mark said Courtney is interested in helping and he has been researching the promotion of similar resources, but still needs a copy of the marketing proposal. Mark understands his mandate to be overseeing the best use of funds to promote the mountain bike trails. Mark said he will circulate a mission statement and has been looking into grant opportunities.
8. Adjourn – **The Planning Commission adjourned by consensus at 11:55 AM.**

Respectfully submitted,

Martha Harrison