

WEST WINDSOR PLANNING COMMISSION

Draft Minutes
October 27, 2016

Members Present: Al Keiller, Arthur Steinberg, Elvin Kaplan, Barbara Truex
Also present: Allison Hopkins (SWCRPC), Preston Bristow (Zoning Administrator)

1. Call to Order: Chair Al Keiller called the meeting to order at 3:00 PM.
2. Changes or Additions: None
3. Public Comment: None
4. Addressing the Certificate of Occupancy backlog: Al Keiller reported that the Selectboard, at their September 26 meeting, accepted the Planning Commission's recommendation and hired Tom Kenyon to address the backlog in certificates of occupancy at a cost not to exceed \$3,500.
5. Unified Regulations:
 - Allie Hopkins of SWCRPC led a review of Article 9 on Administration and Enforcement. Her suggested changes were discussed and modest changes made.
 - It was agreed to limit the requirement for Certificates of Occupancy in the new regulations to buildings and building additions only.
 - Tasks for the October meeting will include review of Article 6 (Subdivision) and either Article 7 (Design Standards) or Flood Regulations.
6. Approve minutes: The minutes of the September 22, 2016 meeting were approved.
7. Adjourn: After setting December 1, 2016 at 3:00 PM as the date and time of the next regular meeting, the Planning Commission adjourned at 4:30 PM.

Respectfully submitted,

Preston Bristow