

WEST WINDSOR PLANNING COMMISSION

Draft Minutes

February 25, 2016

Present: Members Al Keiller, Elvin Kaplan and Barbara Truex; also Allison Hopkins (SWCRPC), Preston Bristow (ZA)

1. Call to Order: Chair Al Keiller called the meeting to order at 3:05 PM.
2. Changes or Additions: Lighting of Town Hall for 100th Year Anniversary
3. Public Comment: None
4. Lighting of Town Hall for 100th Year Anniversary: Barbara relayed the Selectboard's inquiry whether Story Memorial Hall could be lighted in celebration of its 100th year anniversary. Section 3.12(4) of the zoning regulations prohibits "excess lighting beyond the minimum amount required for safety and security and/or lighting which is consistent with the character of the neighborhood." It was concluded that, depending on the specific lighting request, temporary or decorative lighting would not necessarily be defined as "excess" and that such lighting could be consistent with the neighborhood since the Brownsville Community Church next door is lighted. Preston as zoning administrator would make the ultimate determination.
5. Appoint representative to serve on LHMP (Local Hazard Mitigation Plan) Committee: Barbara volunteered and was appointed to serve as the Planning Commission's delegate to the LHMP Committee.
6. Second MPG (Municipal Planning Grant) meeting to create unified zoning, subdivision and flood hazard regulations: Allison Hopkins of the Southern Windsor County Regional Planning Commission (SWCRPC) provided her first attempt at combining the zoning and subdivision regulations. The draft, at 99 pages and without page numbers, was unwieldy. Suggestions were made on better merging the document, and it was agreed that at the next meeting we would begin a page-by-page review by projecting each page on a screen and discussing it. The goal will be to cover Articles 1, 2 and possibly 3 at the next meeting. A list of high, medium and low priority changes synthesized by Allison from previous discussions was also reviewed and comments provided. Jason Rasmussen of SWCRPC will work on updating the flood hazard regulations separately.
7. Approve minutes: the minutes of the January 21, 2016 meeting were approved.
8. Adjourn: After setting March 24, 2016 at 3:00 PM as the date and time of the next regular meeting, the Planning Commission adjourned at 4:40 PM.

Respectfully submitted,

Preston Bristow