

## WEST WINDSOR SELECTBOARD

Minutes

March 16, 2010

Present: Bruce Boedtke, Tom Kenyon, Glenn Seward, Ralph Johnson, Jason Gravelle, Martha Harrison

- 1) Call to Order – Selectboard Chair Glenn Seward called the meeting to order at 6:00 PM.
- 2) Consider estimate for painting and glazing the Town Hall windows – Tom said the only person he has found so far who is interested in doing this work is Jeff Lemire, who has submitted a bid but the bid does not include the thin strip of wood that needs to be added before the storm windows can be installed. Tom said he is waiting for a call from American Plate Glass with the exact specifications for the wood strip. Tom said he would like to wait for that information, and make sure Jeff includes it in his estimate, before the Selectboard considers the estimate. Tom said he should have all the information for the next Selectboard meeting. The Selectboard agreed to table the issue until then.
- 3) Executive Session: **Tom made a motion to go into Executive Session to discuss personnel matters. Bruce seconded the motion, which passed unanimously.** Following the discussion, **Tom made a motion to come out of Executive Session. Bruce seconded the motion, which passed unanimously.** Tom noted that no action was taken.
- 4) Other Business – Energy Committee Budget: Glenn said Win Johnson has indicated that the Energy Committee may need additional funding because the energy audits are more expensive than anticipated. Glenn said Win is suggesting that the town hire a company called Building Energy. Estimates for the audits are as follows: \$3,000 for the school; \$2,000 for the Town Hall; and \$500 each for the Library and the Town Garage. Bruce said, in order to keep the budget level-funded, and because the school building is relatively new, the Selectboard decided not to include the school audit in the 2010 budget. Bruce said if it would save money to do them all at once, then the Selectboard should revisit the subject. Tom said he thinks the library is the lowest priority. Glenn suggested splitting the audits over two years; two this year and two next year. Bruce said he has no problem with that. Glenn suggested inviting Win to the next Selectboard meeting. Tom and Bruce agreed. Bruce said he thinks the town's law enforcement expenses are going to be higher than budgeted also. Tom said the tax rate has not been set yet and one penny on the tax rate generates about \$33,000. Tom said he thinks a lot of energy could be saved at the Town Garage. Glenn asked if the town ever installed remote control door openers at the Garage. Tom said no. Tom suggested getting all the audits done this year so the information can be used to budget for improvements next year. Tom asked what the difference is between the amount budgeted and the estimated cost. Glenn said \$3,500 was budgeted and the total estimate is \$6,000. Tom said he is in favor of doing all the audits this year. The Selectboard agreed to invite the Energy Committee to their next meeting. Town Attorney: Glenn said he spoke with Town Attorney Matt Birmingham last night and Matt is working with Jim Barlow at the Vermont League of Cities and Towns (VLCT) on the constable situation as well as the ancient roads issue. Hale letter: Tom noted that the Selectboard had received a letter from Joel Hale and asked what prompted it. Glenn said Mark Nowlan, as a member of the Conservation Commission, talked with Joel.
- 5) Adjourn – **Tom made a motion to adjourn at 6:55 PM. Bruce seconded the motion, which passed unanimously.**

Respectfully submitted,

Martha Harrison