

WASTEWATER COMMITTEE MINUTES  
SEPTEMBER 16, 2010

Present: Barbara Truex, Glenn Seward, Win Johnson, Mike Gannon, Rudy Gross, Elvin Kaplan

Absent: Al Keiller

Acting chair Barbara Truex called the meeting to order at 7:02. There were no changes or additions to the agenda.

Glenn moved/seconded by Win to approve the minutes of the August 31 meeting - approved unanimously with Mike Gannon abstaining.

The information from Don Robisky regarding unintended consequences and potential liabilities of conducting a study of the type being considered were reviewed. According to Don, he has never known the state to use information in a feasibility study for any purpose other than to be sure the work contracted for was completed as agreed.

Information from other towns conducting similar surveys indicates that the RFP should specify that individual site data be "blind" to assure anonymity.

The committee approved the RFP outline prepared by Win and Elvin with the minor modifications suggested by committee members via email.

They will add an item #5 to Phase 1 for data collection on the condition, capacity, and accessibility of the sewer line from Windsor. The changes to the Committee Charge and Background were approved. The work plan will remain part of this document for the committee and for reports to the Select Board to assist us in meeting our planned deadlines. It was further agreed that it did not need to be part of the final "Talking Points" document which will be sent to all of the property owners in the village and made available to the public for our public meeting (date yet to be determined).

Next steps:

1. Win and Elvin will finalize the outline of data that is likely to be sought through an RFP.

2. Glenn will send a letter right away to the property owners in the village updating them on the formation of the Wastewater Committee and alerting them that we will be holding a meeting in October (date to be determined) to discuss the work of the committee thus far and answer questions they may have. He will advise them that the "Talking Points" document as described above will follow once it is completed. Copies will also be made available for the public who will be invited to attend the informational meeting via posting and publicity.

With no further business to come before the committee, the meeting was adjourned at 7:50.

NEXT MEETING: THURSDAY, OCTOBER 7 @ 7:00 PM.

Respectfully submitted,  
Barbara Truex