

WEST WINDSOR WASTEWATER/WATER COMMITTEE

MINUTES Revised

FEBRUARY 17, 2011

Chairman Keiller called the meeting to order at 6:32. Present were Rudy Gross, Win Johnson, Glenn Seward, Elvin Kaplan, Barbara Truex, Al Keiller.

There were no additions to the agenda.

Chairman Keiller distributed summaries of the committee members' evaluations of the proposals from the four firms that responded to our RFP. Scores for each item were averaged in order to establish a trend among the four.

Based on the evaluations, reports on reference checks, and considerable discussion, it was unanimously decided that Aldrich&Elliott and Phelps Engineering should be invited back for interviews. Leach will remain as an alternate and Dufresne was eliminated. Glenn Seward abstained from voting.

Al will try to schedule the interviews for Friday, February 25 between 10:00am and 1:00pm to allot time for each firm to give a 20min. presentation and allow 40mins. for committee questions with a break between interviews. Committee members will reserve the afternoon and evening as well in case the morning hours don't work for the two firms.

The meeting was adjourned at 7:10.

Respectfully submitted,

Barbara Truex